



EMMANUEL COLLEGE

Within The University of Queensland
Sir William MacGregor Drive
St Lucia QLD 4067
Email: enquiries@emmanuel.uq.edu.au

Telephone: 07 3871 9100
International: + 61 7 3871 9100
Facsimile: 07 3870 7183
International: + 61 7 3870 7183

Website: www.emmanuel.uq.edu.au

APPLICATION FOR NON-RESIDENTIAL PROGRAM 2009

The non-residential program is designed to offer some of the benefits of College life to first year students who, for whatever reason, are unable to take advantage of full residence in the College. Emmanuel has a diverse population with our students and staff coming from all over Australia and the world.

What the program offers

- The College tutorial program (based on University subjects and in addition to University tutorials)
- Access to regular academic mentoring
- Access to the College's pastoral care network
- Invitations to public lectures and talks by visiting scholars
- Dining rights in hall on tutorial nights and occasional invitations to dine at high table
- Eligibility for participating in community service, the chapel, the arts, music, and community life and some social events
- Use of the College's recreational and sporting facilities during office hours

Please note that membership of the non-residential program entitles a student to attend some but not all of the College's Orientation (O-Week) activities.

I would like to apply for:

- Full year** **\$900.00**
- Semester 1, 2009** **\$500.00**
- Semester 2, 2009** **\$500.00**

Personal details:	
First name:	Surname (BLOCK LETTERS) :
Preferred name:	
Date of birth (day/month/year):	Sex:
Town and country of birth:	
Nationality:	
Marital status:	Single Married Other
Religious affiliation:	
Present residential address (PLEASE PRINT CAREFULLY):	
State:	
Postcode:	
Telephone: ()	Student mobile:
Email:	

Father's details:	
Title:	Work telephone: ()
Father's surname:	Home telephone: ()
Father's first name:	Mobile telephone:
Occupation (optional):	
Present residential address (PLEASE PRINT CAREFULLY):	State:
	Postcode:
Email:	
Mother's details:	
Title:	Work telephone: ()
Mother's surname:	Home telephone: ()
Mother's first name:	Mobile telephone:
Occupation (optional):	
Present residential address (PLEASE PRINT CAREFULLY):	State:
	Postcode:
Email:	
Emergency contact:	
Title:	Work telephone: ()
Contact's surname:	Home telephone: ()
Contact's first name:	Mobile telephone:
Relationship:	
Present residential address (PLEASE PRINT CAREFULLY):	State:
	Postcode:
Email:	
Applicant's intended course of study (in order of preference) for 2009:	
Program and group:	Code:
Secondary education:	
Place(s) and year(s) of secondary education:	
School:	Years attended:
OP/UAI if known:	
Community/school roles, interests and sports (indicate level of interest and participation):	
References: Write the name of at least one person from whom you are obtaining references, or to whom the College may write for confidential references.	
Referee:	

STATEMENT BY APPLICANT DECLARATION

By accepting a place in the non-residential program at Emmanuel College, I agree to be bound by the rules and discipline of the College, and to accept the academic, financial and other responsibilities of membership. I agree to attend tutorials on a regular basis, and meet with any mentor assigned to me. I give permission to the College to obtain my subject enrolment details and examination results from The University of Queensland, and to the University to release them to Emmanuel College. I declare that the information contained in this document is true, and will provide certified documentary evidence in support of this information when requested. I authorise Emmanuel College to communicate with The University of Queensland any information in relation to my participation in the non-resident program.

Signature of applicant:		Date:	
Signature of guardian (if applicant under 18):		Date:	

**Please forward your application along with payment as soon as possible but by 20 February 2009.
Late applications will be considered as determined by vacancies.**

Applications should be forwarded to: **Admissions**
Emmanuel College
Within The University of Queensland
Sir William MacGregor Drive
St Lucia QLD 4067

Disclaimer statement: The information you provide on this common application form will be used only for the purposes of the College's application processes.

PAYMENT OPTIONS

Payment options are Visa, MasterCard, cheque or direct deposit. The College does not accept American Express or Diners Club.

Credit card number		Amount	
Expiry date		Signature	
Cardholder's name			

Cheque made payable to Emmanuel College (please tick) Please PRINT the name of the student on the back of the cheque		Amount	
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Direct deposit at Commonwealth Bank of Australia. <u>PLEASE USE STUDENT NAME AS THE REFERENCE</u> and fax or email a copy of the acknowledgement of funds transfer or bank deposit slip.							
UQ Branch BSB	064 158	Account number	1006 2451	Amount		Date deposited	

PLEASE DO NOT POST APPLICATION FORM IF ALREADY FAXED TO COLLEGE

For office use only:

<i>EFTPOS receipt number</i>		<i>Receipt number</i>		<i>Date</i>		<i>Invoice number</i>	
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Tutorials

Emmanuel provides the opportunity for non-resident students to be taught and mentored by tutors who are experienced professionals, practising academics, postgraduates and some of our outstanding senior students. Tutors work closely with students to help ensure academic and professional success; they are encouraged to be creative and dynamic in their teaching methods. The College seeks to provide tutorial assistance in a broad range of courses run by the University. Tutorials are held on evenings throughout the academic year and during revision seminars available during swot-vac.

The Dean of Students is responsible for the College's teaching programs, oversees the academic well-being of all Emmanuel undergraduate students, and welcomes any enquiries or concerns relating to academic progress and course advice. The Dean, Vice Principal and Principal are also happy to discuss opportunities for study exchanges and postgraduate work.

Mentoring

Emmanuel College believes that a major ingredient in academic success is a productive mentor relationship. Non-resident students are encouraged to request a mentor, whose role is to give guidance and academic advice to their students throughout the course of their University studies. Students meet with their mentors about twice per semester, but can be contacted whenever you have a concern about your academic progress. Mentors are drawn from the College's teaching staff, including resident and non-resident tutors, as well as from members of the College's senior administrative staff and alumni.

Visiting scholars

As part of its commitment to fostering lively academic engagement outside the classroom, Emmanuel hosts distinguished academic visitors from around the world each year. Emmanuel's visiting scholars are usually world-renowned experts in their chosen fields. Visiting scholars are invited to participate in the whole life of the College, and most will conduct seminars, deliver lectures or be available for more informal talks with students during their stay. For example, among others in 2008 we had Sir Brian Heap from Cambridge, Professor Margaret Macmillan (Oxford) and Professor Don Akenson (Queen's University, Canada).

Pastoral care

Pastoral care is taken seriously by the College, and all students are welcome to speak with any staff member about personal issues that may arise from time to time. There are, however, particular staff members who may be especially appropriate to speak with. Staff who may be contacted at any time include the residential tutors, the Dean, the Vice Principal and the Principal.

Dining in hall

Non-resident students are welcome to have dinner in hall on those nights on which they have a College tutorial, however, such visits must be pre-arranged with the Dean or Vice Principal. Academic gowns are traditionally worn on these evenings when we have high table but for practical reasons they are not required by non-resident students.

Clubs and societies

Non-resident students may participate in College activities except those in the intercollegiate competition (such as most sports). Non-resident students are entitled to take advantage of all the College's recreational facilities. The College has its own facilities for music practice, a small gym and squash.

Cultural activities

Beyond its educational programs, Emmanuel offers a rich tapestry of cultural and other activities. The highly acclaimed Pipe Band plays a special role in the life of the College, and non-resident students have always been well represented in this over the years. Free tutoring is available each week for anyone who wishes to learn to play the drums or bagpipes. Emmanuel's non-resident students can also play roles on and off stage at Emmanuel musical productions and plays.

Community service

Being part of Emmanuel College means having a commitment to making our community a better place, and the resident and non-resident students of Emmanuel are keenly involved in community service activities. These have included working with service organisations, with tutoring both young and old, with helping local refugee communities adapt to life in Brisbane and raising money for various charities.

Expectations of non-resident students

Students enrolled in the non-residential program who are in their first year at university are required to attend weekly academic tutorials, and are expected to approach their tutors for mentoring, help with learning strategies, and any related pastoral concerns. Tutors will report any students who do not attend tutorials or who are struggling academically to the Dean, who may then request a meeting to discuss options for improvements. Students who feel they need further assistance may request additional mentoring help at any stage. Students should attend an information session during the first week of their first semester as a non-resident student (you will be notified about this session by letter or email). The session will include information regarding the resources and services available to you, such as the tutorial program, complaints procedures, academic and pastoral support, and general welfare services available within Emmanuel College and the wider University.